

Lower Long Lake Protection and Rehabilitation District  
**Minutes – May 12, 2008**

The open meeting notices for the May 12, 2008 meeting of the LLLPRD scheduled for 9:30 am at the Sampson Town Hall were posted as required.

**Commissioners present:** Diane Dahl, Chris Haller, Harlyn Misfeldt and Tom Webster  
**Others in Attendance:** Pat Andress, Amanda Kostner (Project Consultant) and Gail Misfeldt (Recording Secretary).

**Call To Order:** Chairperson, Harlyn Misfeldt called the meeting to order at 9:34 pm.  
**Minutes:** The minutes for the 10-15-07 meeting had been distributed prior to the meeting. The motion to approve the minutes, made by Diane Dahl and seconded by Tom Webster, passed. Diane indicated she had resent minutes for the special committee meetings held on 4-16-08 and 4-21-08.

**Announcements:** Harlyn indicated he had written Jim Dahl a Thank You note but he wanted the Board to consider future action to express its appreciation for the years he had served LLLPRD as the county representative.

Chris Haller indicated he had taken another job and needed to leave this morning by 10:00 am. He indicated he could arrange his schedule to attend morning meetings if he had some advanced notice but that he preferred evening meetings.

**Treasurer's Report:**

**LLLPRD Budgets:** Harlyn distributed copies of the LLLPRD Budget – 2007 Fiscal Year and the LLLPRD Budget – 2008 Fiscal Year (Attached). There were no questions.

**Grant Budget:** Harlyn also distributed copies of the Grant 1 Budget (Attached) and explained that the District had not received the final reimbursement from the DNR. Pat Andress reported that the final payment would be \$2,487.00 approximately. Harlyn thanked Pat and Amanda Kostner as well as the Board for the work that contributed to the success and completion of Grant 1.

**Grant Reports**

**Grant 1:** Diane complimented Pat on the wonderful job she had done on Grant 1. She suggested representatives of LLLPRD attend the 7:00 pm, June 2<sup>nd</sup> meeting of the Town of Sampson Board. Pat, Tom and Diane agreed to attend. The purpose of addressing the town board would be to keep them in the loop by providing a report of where LLLPRD was heading with the second grant and hopefully the larger Grant 3. Diane said she would contact Veda Reed to get on the town board agenda.

Chris suggested not-too-detailed reports be given in the spring and fall. He reported the town board has been very resistant to tax increases and it is imperative for LLLPRD to keep communications open and be transparent.

Tom suggested the state representatives be invited to the annual meeting. Pat reminded the board that the tax monies received by the LLLPRD and grants from the DNR are economic drivers for the township.

**Grant 2:** A motion made by Tom and seconded by Diane passed. It authorized Amanda to negotiate with Bruce Neeb, DNR, necessary revisions to the budget for Grant 2. Amanda began work on Grant 2 on April 15 and submitted with explanations her first invoice to the board. She highlighted her accomplishments and provided information on rain barrels, spigots and the workshop.

The board was reminded to keep track of hours and mileage. Pat noted the in-kind contributions reported for Grant 1 were high and that looked good. It showed the volunteers value the lake and are willing to share the cost with taxpayers so the quality of Lower Long Lake

is preserved. This should continue for Grant 2. Diane volunteered to make and distribute copies of the record keeping sheets.

**Request to Change Order of Agenda Items:** Chris requested the Board discuss "New Business-Rusty Crayfish Monitoring" before he left. For continuity sake in these minutes, the entire discussion is recorded under new business.

### **Grant Reports**

**Grant 3:** Diane distributed copies of the application submitted on 4-28-08. She will be pro-active in securing official notification of this grant award. She and Amanda expect to have the majority of work on Grant 2 completed by July/August 1<sup>st</sup> and move directly into work on Grant 3, if funding is received, because any 2008 planting needs to be completed by mid September. The Board and consultant agreed to avoid at all times mixing Grant 2 monies with those of Grant 3.

### **Unfinished Business**

**Management Plan- Distribution:** Pat received and stored the printed copies of the Management Plan. Diane secured the tax roll and the Newsletter mailing list from Leslie Sauls and volunteered to maintain the central list of individuals who received a copy of the plan. Amanda said she would distribute copies to people that she would be meeting with in conjunction with Grant 2. Board members were encouraged to distribute copies to neighbors around the lake and report recipients to Diane.

### **Standing Committees**

**Nominating Committee:** Tom indicated he did not have commitments from anyone at this time and asked Harlyn if he would be willing to serve another term. Harlyn responded that he would serve if elected.

**Archivist/Historian:** Harlyn explained that since Gail was appointed recording secretary no additional progress has been made.

**Web Site Policy:** Harlyn indicated the need for a policy to provide gate keeper(s) that would be authorized to provide items the webmaster would put on or take off the web site. Gail shared some issues/ questions the board may want to address:

1. What postal address and telephone number should be used for the District?
2. Should the addresses and telephone numbers of the Commissioners be listed? How many and which ones?
3. Is the Board looking for a chairperson to reestablish the Property Committee?
4. How was the Contributors page under Resources developed? Who started it? When was it started? How does it get changed? Updated? What criteria are used to determine who is listed?
5. Does the Board need or want the webmaster to set up a new address for the board?
6. Does the Board want approved board meeting minutes to be posted on the web site?
7. Should announcements be sent to property owners in the district if they have not individually requested such announcements? Does the Board favor an opt-in or an opt-out approach?
8. Should links be used as opposed to putting materials directly on the LLLPRD web site?
9. How should editorial corrections be made?

The Board provided no specific input at this meeting but both Pat and Amanda indicated they needed to put communications on the web site. Gail said she would contact the webmaster and chair of the communications committee to obtain their input. She and Harlyn will draft a policy for consideration.

**New Business:**

**Board Meetings – Dates, Time and Place:** The Board set its next two meetings: for Tuesday, May 27, 2008 and Monday, June 16, 2008, both at 9:30 am. The date of the annual meeting of LLLPRD on Saturday, July 26, 2008 was announced.

**Rusty Crayfish Monitoring:** Chris said he and his son, Garrett would help with rusty crayfish monitoring. He said he had received email about the Saturday morning training session. Pat reported she had asked Mark Helgerson to help and Lou Frase as Chair of the Fish and Water Quality Committee wanted to be involved. Harlyn indicated that Jo Heuschele, DNR wanted the Board to meet with her to establish the protocol to be used. Harlyn agreed to follow up with Jo and Lou, who could decide if the entire committee should attend.

Tom Webster expressed interest in this monitoring work. Harlyn indicated he believed Jo and Lou with the help of the committee, if desired, had the expertise to set the protocols. Harlyn suggested he would ask Jo to meet with the board at a future meeting so information can be shared with and explained to them.

**Reimbursement – Office Expenses:** Harlyn volunteered to talk with Veda to determine how the Board can best reimburse the Town of Sampson for copying.

**Additional Announcements:**

Harlyn indicated the people selected to receive WAL publications when he paid the dues for the Wisconsin Association of Lakes.

Pat reported Lenny Seberth had called and asked her to talk to Dean Gulexson (DNR Conservation Warden and Advisor to CVORA). CVORA is spearheading an effort to raise funds to add toward the purchase of 720 acres owned by Ted Ohmar, who has a legacy of conservation and also owns Hawks Metal Lake Resort. Since Lenny had not talked to Tom on Saturday as planned Pat filled the Board in on:

1. the bargain price of \$277,000.00,
2. sources of funding donated and grants being sought that total \$236,000.00 and
3. the proposal for LLLPRD and the Chain, Island and Round Lake Associations to each sell 1,000 raffle tickets on 2 Winchester rifles with special gold inlaid stocks.

The Board noted it has not received any mailing or printed information from CVORA about the proposal or proposed uses of the property. This item was not on the published agenda. While individually Lenny, business owners or members of the Board may choose to sell tickets, the Lower Long Lake Protection and Rehabilitation District is a governmental body and cannot become involved in this effort like Lake Associations can.

**Adjourn:** Harlyn declared the meeting adjourned at 12:00 noon.

**Submitted by:** Gail Misfeldt, on May 19, 2008.

**Minutes Approved:** As Distributed As Corrected

\_\_\_\_\_, Secretary \_\_\_\_\_ Date