

**Lower Long Lake Rehabilitation and Protection District (LLLRPD)  
Board Meeting Minutes – Sampson Town Hall, October 4th, 2005, 6:30 PM**

Present: Darlene Glass, Harlyn Misfeldt, Marcia Loofboro, Jim Dahl, and Pat Andress

Others present: Wayne Sauls and Gail Misfeldt

Chair Darlene Glass called the meeting to order at 6:35 PM.

Power and Duties of the Board of Commissioners

Marcia distributed copies of the WI Statutes, Chapter 33, that describes powers and duties of commissioners and discussion followed. It was noted that most districts follow Robert's Rules of Order. The LLLPRD board allows participation by citizens in a discussion period.

Secretary Pat Andress read the minutes of the last meeting, August 29, 2005. The minutes were approved.

Motion by Harlyn. Second by Jim. Passed.

Minutes of the June 13, 2005 minutes will be read at the next board meeting.

Darlene requested that her address be used for district mail.

Treasurer Harlyn Misfeldt gave the treasurer's report. Harlyn's report included a certification of taxes, completed and notarized, the levy delivered to Town Clerk Veda Reed, a change of address for statements, completing banking forms and ordering checks. The check book balance as received by Harlyn from Wayne Sauls was \$1636.39. The checkbook balance as per bank statement was \$1693.17. Harlyn adjusted the balance to match the bank statement. Harlyn did not find the error after looking back one year for the error. Harlyn issued checks for publicity costs, annual picnic costs, web hosting fees, insurance premium, and stamps for mailing. The present balance is \$968.63.

There will be an audit of the financial transactions at the close of the fiscal year. Harlyn also asked for clarification regarding payment of district liabilities upon order of the board.

Chair of the Lower Long Lake Foundation Wayne Sauls explained the relationship of the foundation to the district. He described the foundation as an extension of the district, and Wayne further elaborated on foundation activities. Darlene asked that Wayne continue to give reports to the board on foundation activities.

A management plan for the district has been previously discussed by the board, and a survey was conducted to help ascertain needs as perceived by constituents. Wayne Sauls continues to be interested in the development of a lake management plan for Lower Long Lake, and in this regard he has met with Buzz Sorge, DNR lakes specialist. Wayne understands that a work group, a diverse representative group, is needed to determine needs of the district and propose a plan of action to accomplish goals. Wayne referred to management plans for two lake organizations, and he also gave each commissioner a CD with more information about lake management plans. Buzz Sorge suggested that the district request assistance of the Chippewa County Land

Conservation Department in the development of a plan, and the board voted to send a letter to County Conservationist Dan Masterpole, requesting such assistance.

Motion by Marcia Loofboro. Second by Pat Address. Passed.

The meeting was adjourned at 8:20 PM.

Motion by Harlyn Misfeldt. Second by Marcia Loofboro.

Respectfully submitted by Patricia I. Address